BUCKLEY PARK COLLEGE

VCAL UNIT DESCRIPTIONS

2016
The following table lists the units that will be offered at Buckley Park College as the VCAL program for 2016.

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The school subjects are timetabled for three days per week enabling the students to spend one day per week at TAFE and one day per week in the workforce.

1 day per week at TAFE

Substantial course costs are associated with VET programs. The government and the school provide a subsidy towards these costs and parents of VCAL students are required to contribute $500 towards the VCAL VET costs which is paid as $300 deposit in November 2015 and a $200 balance in February 2016.

Students are required to have finalised their VET placement by Friday 27/11/15

1 day per week at work

Students are required to have organised their Work Placement by the final day of the Orientation Program:
Year 12 2016:  Friday 27/11/15
Year 11 2016:  Friday 04/12/15

If students have not finalised their placement by the above date they are required to attend school until a placement has been secured.
**Intermediate and Senior Literacy**

The purpose of the VCAL Literacy units are to develop skills and knowledge that allow effective participation in the four main social contexts in which we function in Australian Society:

- Family and social life
- Workplace settings
- Education and training contexts
- Community and civic life

Students must show competence in the following learning outcomes:

1. Reading and writing for self expression
2. Reading and writing for a practical purpose
3. Reading and writing for knowledge
4. Reading and writing for public debate

Within the oracy unit the outcomes are the following:

1. Oracy for self expression
2. Oracy for knowledge
3. Oracy for practical purposes
4. Oracy for exploring issues and problem solving

The Intermediate and Senior levels reflect the progression in skills, knowledge and attitude development of literacy skills.

For further information contact: Mr. M. Pinti
VCE Foundation Mathematics Units 1 & 2

Foundation Mathematics provides for the continuing mathematical development of students who need mathematical skills to support their other subjects, including VET studies.

In Foundation Mathematics there is a strong emphasis on using mathematics in practical contexts relating to everyday life, recreation, work and study. Students are encouraged to use appropriate technology in all areas of their study.

The areas of study for Units 1 and 2 of Foundation Mathematics include: space, shape and design, patterns and numbers, handling data and measurement.

VCAL Senior Numeracy Unit 1

Numeracy Skills Senior builds on the skills and competencies developed in Foundation Mathematics. It enables students to explore mathematics beyond its familiar and everyday use to its application in wider, less personal contexts such as newspapers and other media reports, workplace documents and procedures and specific projects at home or in the community.

It introduces students to formal areas of mathematics such as measurement, graphs and simple statistics, maps and directions, use of simple formulae and problem-solving strategies. Students will use appropriate technology in all areas of study.

For further information contact: Mr. H. McDowall
VCAL Personal Development Skills Unit 1

The purpose of this unit is to focus on the development of organisation and planning skills, knowledge, practical skills, problem solving and interpersonal skills through participation in experiences of a practical nature. The focus of the learning program for Intermediate Unit 1 includes:

• Subject specific knowledge applicable to a relevant personal, social, educational and/or community activity
• Skills applicable to a relevant personal, social, educational and/or community activity
• Development of self-management skills
• Development of leadership skills
• Interpersonal communication skills

Learning Outcome One: Plan and organise a complex activity
Learning Outcome Two: Demonstrate self-management skills for goal achievement
Learning Outcome Three: Demonstrate knowledge, skills and abilities in the context of an activity or project
Learning Outcome Four: Describe leadership skills and responsibilities
Learning Outcome Five: Utilise interpersonal skills to communicate ideas and information.

VCAL Personal Development Skills Unit 2

The purpose of this unit is to focus on the development of organisation and planning skills, knowledge, practical skills, problem solving and interpersonal skills through participation in experiences of a practical nature. The focus of the learning program for Personal Development Skills Intermediate Unit 2 includes:

• Subject specific knowledge applicable to a relevant personal, social, educational and/or community activity
• Skills applicable to a relevant personal, social, educational and/or community activity
• Problem solving and comprehension skills
• Presentation and research skills
• Communication skills for spoken language and active listening.

Learning Outcome One: Research and analyse the roles of citizens / members of a community.
Learning Outcome Two: Plan and organise a complex community project or activity
Learning Outcome Three: Use a range of communication strategies to raise awareness of a complex social issue or community activity
Learning Outcome Four: Manage problems related to a complex social issue or community activity.
Learning Outcome Five: Actively contribute to group cohesion to manage a complex social issue or community activity.
## VCAL Personal Development Skills Unit 3

**Identity, society and culture**

The purpose of this unit is to focus on the development of organising and planning skills, knowledge, practical and interpersonal skills, through participation in a range of experiences of a practical nature.

The outcomes are the following:

- Plan and organise to completion a complex project goal involving a range of related activities
- Understanding cultural values awareness.
- Apply strategies to improve organisational communication
- Demonstrate leadership skills for group and teamwork
- Use decision making skills in a group or team context

## VCAL Personal Development Skills Unit 4

**Health and Community**

The purpose of this unit is the same as Unit 1 but with a focus on health and community. The emphasis is on personal health issues and the availability of community resources and facilities.

The outcomes are the following:

**Learning Outcome One:** Research a community problem or issue that affects citizens / members of a community.

**Learning Outcome Two:** Establish or build on an external partnership to promote awareness of a community problem or issue.

**Learning Outcome Three:** Plan, organise and complete a complex community project.

**Learning Outcome Four:** Demonstrate effective teamwork skills in relation to a complex community project.

**Learning Outcome Five:** Present and communicate ideas and information relating to the community project.

For further information contact: Ms D. Santangelo
WORK RELATED SKILLS / INDUSTRY AND ENTERPRISE

The purpose of the Work Related Skills and Industry and Enterprise strands is to develop in students the employability skills, knowledge and attitudes that are valued within the community and work as a preparation for employment. By developing employability skills, students will be better able to choose from a range of pathways.

The strand is based on the Mayer Key Competencies; personal attributes that are valued by employers; and skills in occupational health and safety.

VCAL Work Related Skills Unit 1 & VCE Industry & Enterprise Unit 1

This unit prepares students for effective workplace participation and actively exploring their individual career goals and pathways. They examine a particular industry and the requirements and skills necessary for that specific industry.

The areas of study include:
• Identifying workplace hazards and issues relating to OHS
• Investigate career pathways
• Examine the nature and demands of the workplace
• Investigate and report on a significant work related issue for a selected occupation
• Conditions and entitlements of a specific industry

In this unit there is a strong focus on the development of knowledge regarding OHS in the workplace. The unit also includes:
• Researching information about career pathways
• Communication ideas about OHS
• Working with others in teams
• Using ICT in relation to work activities

VCAL Work Related Skills Unit 2 – Structured Workplace Learning

The purpose of this unit is to provide a focus for the development of work related and vocational skills in a workplace context or appropriate simulation. This includes:
• integrating learning of increasing complexity of work related skills with prior knowledge and experiences about work
• further enhancing the development of Key competencies through increasingly complex work related activity
• developing, planning and organisational skills that incorporate evaluation and review
• applying increasingly complex transferable skills to work related contexts
VCAL Work Related Skills Unit 3 & Industry & Enterprise Unit 2

Development of vocational & work related skills.

This unit will focus on students gaining a more in depth understanding of workplace planning, organisation and procedures. This will include aspects such as workplace agreements, industry restructure, issues in the workplace, hazard identification, Occupational health and safety and the examination of a specific workplace.

The outcomes include the following:

- Research information about the career pathways, functions and layout of a specific workplace.
- Examine OHS issues in the workplace such as requirements, hazard identification risk assessment, procedures and the development of an OHS plan for a work environment.

VCAL Work Related Skills Unit 4

The workplace environment

This unit will focus on the more complex issues related to the operation and function of the work environment. Workplace expectations and demands will be researched and investigated throughout their structured work placement which is a compulsory requirement of this unit. The expectation is that the student will have the necessary skills to work more independently and undertake tasks at a more advanced level.

STRUCTURED WORKPLACE LEARNING PROGRAM

Students will undertake a structured workplace learning program involving work placement for one day a week for the duration of the school year. This will assist students to make informed decisions for future pathway choices and promote the students employability skills.

For further information contact: Mr. J. Fidler
VOCATIONAL EDUCATION & TRAINING IN SCHOOLS (VETiS)

VET programs are delivered and administered by external Registered Training Organisations (RTO) at TAFE colleges or within a school setting.

Study in this strand is designed to:
• develop students’ knowledge and skills in a vocational context in order to assist students to make informed choices about their further learning and/or employment
• provide vocational experiences relevant to students’ interests and abilities
• provide pathways to further study by gaining credit towards further education.

The following VET programs have been offered to students in previous years and delivered by Kangan TAFE, Victoria University TAFE, William Angliss, VFA Learning and SAGE Institute.

- Automotive
- Carpentry
- Electro Technology
- Dance
- Fashion
- Hospitality
- Children’s Services
- Legal Administration
- IT
- Fitness
- Hair and Beauty
- Multimedia
- Music

Substantial course costs are associated with VET programs. The government and the school provide a subsidy towards these costs and parents of VCAL students are required to contribute $500 towards the VCAL VET costs which is paid as $300 deposit in November 2015 and a $200 balance in February 2016.

Information relating to VET programs can be located on the Victorian Curriculum and Assessment Authority (VCAA) website: [www.vcaa.vic.edu.au/seniorsecondary/VET](http://www.vcaa.vic.edu.au/seniorsecondary/VET)

For further VET information contact Ms J. Alexander, Post School Transition Coordinator